# **Amity Daffodil Festival**

## 2025 Vendor Information



Thank you for your interest in being a vendor at the **Amity Daffodil Festival** to be held **Saturday**, **March 29**, **2025**, at the Amity Community Center, 401 S Trade Street and at Earth & Wood Studio, 412 S Trade Street.

#### **Vendors**

You are welcome to sell potted daffodils, but please <u>do not bring cut daffodils</u> as those will be sold by Amity Downtown Improvement Group (DIG). All items to be sold must be listed on the application form. No applications for sales of alcohol or legal/illegal drugs will be approved. This year we have a secondary vendor space across the street from the Community Center that gives us the ability to expand the festival and accept a wider variety of vendors in addition to plants and garden related items. Please reach out to Eve Silverman and Melissa Bojorquez if you have any questions or concerns about items for sale.

## **Hours of Operation**

Festival hours are 9:00 a.m. – 4:00 p.m. on Saturday, March 29, 2025. Vendors are expected to be onsite and ready for the show at 8:45 a.m. on March 29, 2025. All set-up is to be done before the public arrives for both locations.

#### **Vendor Fee**

The fee for <u>indoor</u> vendor space is \$40. The fee for <u>outdoor</u> vendor space is \$20. Your application and fee should be remitted to Eve Silverman, <u>checks should be made payable to AMITY DIG</u> and sent to <u>5701 SE Rice Lane</u>, <u>Amity</u>, <u>Oregon 97101</u> by <u>March 21</u>, <u>2025</u>.

### Set-up and take-down

Vendors should arrive between 12:30 p.m. and 4:30 p.m. on Friday, March 28th to set up for the event. Parking spaces for vendor loading and unloading are on the street in front of Amity City Hall and the Community Center. You will be provided with a space for your table either at the Community Center or any possible expansion space we may have. You are responsible for providing your own tables, chairs, and event furnishings. No electricity or Wi-Fi will be provided. Please make sure that your cell phone connects to your internet plan inside the building if you plan to take credit card payments. You also need to provide your own card reader. All vendor goods must be contained within your assigned space (approximately 10x10). Use of event tables or other equipment is not allowed without permission. All vendors that are located inside the Community Center be aware that the building is heated but the large doors are open, so please dress accordingly. When you arrive at the Community Center, check in with Melissa or Eve and you will be shown your assigned vendor space. Vendors must remain onsite during the sales period from 9:00 a.m. - 4:00 p.m. and no teardown will be carried out until the event concludes. All merchandise and furnishings must be removed following the event and nothing can remain overnight.

#### Housekeeping and conduct

Smoking, drug use, and alcohol use are not permitted in Community Center or any secondary locations. Please bring a garbage bag for your personal trash. Your space should be clean after you leave. Recycling is encouraged.

# **Publicity**

We will advertise the Daffodil Festival in the News Register, the Amity DIG e-newsletters, website and Facebook, the city of Amity Grapevine newsletter and the City reader board as well as locations elsewhere. To ensure a good turnout, please also provide outreach to your friends and on your social media pages etc. A promotional flyer for this year will be distributed to all vendors once it is available in a separate email.

## **Application Procedure**

Fill out and submit the attached application. We reserve the right to reject applications which do not align with the guidelines for this event. Return your completed form by mail to Eve Silverman at 5701 SE Rice Lane, Amity, OR 97101, along with a check or money order made out to <u>Amity DIG</u> in the amount of \$40 (indoor spaces), \$20 (outdoor spaces) by March 21, 2025. As you know, <u>vendor space is limited so do not</u> delay submitting your application if you want to participate. Thank you for being a part of such a great community event.

## For more information

For more information on the Daffodil Festival, contact Erin Rainey at <a href="mailto:rainflower94@gmail.com">rainflower94@gmail.com</a> or call 503-435-8589. Eve Silverman at <a href="mailto:eesilverman@yahoo.com">eesilverman@yahoo.com</a> or call 503-835-0374. Melissa Bojorquez <a href="mailto:bojorquez.m@gmail.com">bojorquez.m@gmail.com</a> or call 503-312-8057 or Caralyn Miller <a href="mailto:caralyn.miller@gmail.com">caralyn.miller@gmail.com</a>